



UNITED STATES DEPARTMENT OF COMMERCE  
**Economic Development Administration**  
Washington, DC 20230

March 13, 2019

Mr. Russ Kick  
MuckRock News  
DEPT MR 69716  
411A Highland Ave.  
Somerville, MA 02144-2516

Dear Mr. Kick:

This letter is in response to your Freedom of Information Act (5 U.S.C. § 552) (“FOIA”) request that was dated February 24, 2019 and received on February 27, 2019 by the Economic Development Administration (“EDA”) via fax.

Per your request, you seek the following information:

A copy of the agency’s FOIA request log covering 2018, which includes a field showing the subject of each request and a field for the final disposition.

Fees are charged for processing FOIA requests in accordance with the uniform fee schedule outlined in the Department of Commerce Regulations found in 15 C.F.R. § 4.11. As an “All Other” requester, you are subject to fees charged for search of records (excluding the first two hours) and duplication of records (excluding the first 100 pages). EDA is fully releasing all records related to your request. As the number of pages is less than 100, there are no fees associated with your request.

If you have any questions or concerns or would like to discuss any aspect of your request, you may contact the analyst who processed your request Ms. Ta’Shima Oliphant by telephone at 202-482-4687, or by email at [toliphant@eda.gov](mailto:toliphant@eda.gov). You may also contact EDA’s FOIA Public Liaison:

Jeffrey Roberson  
Suite 72023  
1401 Constitution Ave., NW  
Washington, DC 20230  
(202) 482-4687  
[JRoberson@eda.gov](mailto:JRoberson@eda.gov)

In addition, you may contact the Office of Government Information Services (OGIS) at the National Archives and Records Administration to inquire about the FOIA mediation services they offer. The contact information for OGIS is as follows:

Office of Government Information Services  
National Archives and Records Administration  
8601 Adelphi Road-OGIS  
College Park, Maryland 20740-6001  
telephone: (202) 741-5770; toll free: (877) 684-6448  
[ogis@nara.gov](mailto:ogis@nara.gov)  
facsimile: (202) 741-5769

You have the right to appeal this determination of your FOIA request. An appeal must be received within 90 calendar days of the date of this response letter. Address your appeal to the following office:

Assistant General Counsel for Employment, Litigation and Information (Office)  
U.S. Department of Commerce  
Office of the General Counsel  
Room 5896  
1401 Constitution Ave., NW  
Washington, D.C. 20230

An appeal may also be sent by email to [FOIAAppeals@doc.gov](mailto:FOIAAppeals@doc.gov) or by FOIAonline, if you have an account in FOIAonline, at <https://foiaonline.regulations.gov/foia/action/public/home#>. The appeal should include a copy of the original request and initial denial, if any. All appeals should include a statement of the reasons why the records requested should be made available and why the adverse determination was in error.

The appeal letter, the envelope, and the e-mail subject line should be clearly marked "Freedom of Information Act Appeal." The email, FOIAonline, and Office are monitored only on working days during normal business hours (8:30 a.m. to 5:00 p.m., Eastern Time, Monday through Friday). FOIA appeals posted to the e-mail box, FOIAonline, or Office after normal business hours will be deemed received on the next normal business day. If the 90th calendar day for submitting an appeal falls on a Saturday, Sunday or legal public holiday, an appeal received by 5:00 p.m., Eastern Time, the next business day will be deemed timely.

Please contact my office at (202) 482-4687 if you have any questions or concerns.

Sincerely,



Jeffrey Roberson  
Acting Freedom of Information Act Officer